

# Eastern Federal Lands Access Program (FLAP)



U.S. Department of Transportation  
Federal Highway Administration  
Eastern Federal Lands Highway Division



## Tips for Preparing a Good FLAP Application:

- Review Programming Decision Committee (PDC) documentation materials provided on the website for your state (i.e. Call for Projects scoring allocation categories). Still have questions? Contact one of the PDC members.  
<https://highways.dot.gov/federal-lands/programs-access>
- Coordinate with the benefitting Federal Land Management Agencies (FLMA) unit(s) for concurrence and to obtain a staff application signature or letter of support for the proposed project; Use these partners to assist with obtaining FLMA information (i.e. visitation, Land Management goals, safety data, local economic benefit, etc.).
- The facility owner **must** be the applicant (have ownership or a long-term maintenance agreement); include your agency name and title; the benefitting FLMA unit **cannot** be the applicant.
- Answer the application questions to the best of your ability; be succinct and concise; Use the best data available, include any assumptions and other appropriate reference citations to additional supporting information.
- Be practical, “right size” the scope, schedule and budget – include options for scaling/phasing the project if applicable (i.e., a 3-mile resurfacing project broken into 3 separate 1-mile long segments with associated costs). You could receive partial funding!
- Include **photos** and quality **maps** that show project location, termini and linkage to the Federal Land accessed.
- Be clear about the amount and timing of any proposed supplemental funding to be devoted to the project beyond the amount of FLAP funding being requested. No Title 23 or Title 49 funds, other than Federal Lands Transportation Program funds or Tribal Transportation Program funds, can be used as supplemental funding. Include resolution for approval of funds (as needed by a local Governing Body such as a city council or county commissioners).
- Be sure your state allows for in-kind contributions toward any planned supplemental funding. In-kind supplemental funding requires justification and approval by both the State DOT and EFLHD/FHWA. In-kind supplemental funding must be utilized or occur only **after** a FLAP project agreement is executed. (i.e., Right of Way transfer, applicant agency provided Engineering/Environmental services, etc.).
- Delivery agency: When selecting the delivery agency (EFLHD/FHWA, State DOT, Local Agency or Other), be sure that the agency has agreed with the scope of work and provided their budget for project delivery *prior to submission of the application*. Local Agencies requesting to deliver their own project must be certified by the State DOT to deliver projects in compliance with Federal Highway Administration regulations or demonstrate prior experience with Title 23 Transportation funds. <http://www.fhwa.dot.gov/federal-aidessentials/stateresources.cfm>
- If you would like to request FHWA-Eastern Federal Lands (EFL) to deliver your project, please coordinate with EFL *prior to submission* to request development of an independent government cost estimate. Contact Lewis Grimm, EFL Planning Team Leader, 703- 404-6289 or at [Lewis.Grimm@dot.gov](mailto:Lewis.Grimm@dot.gov)