

How to... Enter an obligation CM

- You have followed the guidance on how to execute an obligation CM, now you need to enter it into EEBACS.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE See Block 16C	1 2
6. ISSUED BY CODE WFLHD Federal Highway Administration Western Federal Lands Highway Div. 610 East Fifth Street Vancouver WA 98661-3801		4. REQUISITION/PURCHASE REQ. NO. WFL14CML09	5. PROJECT NO. (If applicable) See Block 14
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) PRIME: ABC Construction Company 111 Western Lane Vancouver, WA 98661		7. ADMINISTERED BY (If other than Item 6) CODE	9A. AMENDMENT OF SOLICITATION NO.
CODE 073093288 FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. DTFH7014C00016	10B. DATED (SEE ITEM 13) 06/04/2014

CONTINUATION SHEET		REFERENCE NO. OF DOCUMENT BEING CONTINUED DTFH7014C00016/0002	PAGE OF 2 2	
NAME OF OFFEROR OR CONTRACTOR ABC Construction Company				
ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT PRICE (E)	AMOUNT (F)
00010	Increase in Funding Accounting Info: 15A7412011202 540.CN.15F0.41 1741000000 25255 Funded: \$200,000.00			200,000.00
00011	Increase in Funding Accounting Info: 15A7412011202 R40.CN.G310.41 1741000000 25255 Funded: \$300,000.00			300,000.00

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter includes a reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Increase: \$500,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
OR BLM 2014(2)
Grizzly Mountain Road Resurfacing

This administrative change increases the project obligation for anticipated funding needs.

Continue on Page 2.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)
Elizabeth Firestone, Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

15D. UNITED STATES OF AMERICA

15E. DATE SIGNED

(Signature of person authorized to sign) (Signature of Contracting Officer)

On the obligation CM you will have your net increase and the account codes the funds are obligated under.



Projects: OR BLM 2014(2)(Sa...

Return To Projects (All) | Return To List (Projects (All)) ?

Project Info | Design | Acquisition | Construction | **Account** | Team | Event Log

Showing account information from period 3 INS.

Search Filters:

Keyword Account Type

Apply Search

Add New Account Items 1-3 of 3

Actions	Account Code	Account Description	Account Number	Original Authorized Amount	Current Authorized Amount	Previous Paid Expenditure	Current			To Date Expenditure	Probable Amount	Account Comments	
							Current Approved Amount	Chain	Current Payment				
	CON01	Main account	15A7412011202 R40.CN.15F0.41 1741000000	\$1,001,995.47	\$1,001,995.47	\$19,900.00	\$0.00	CON01- CON02	\$0.00	No	\$19,900.00	\$1,001,995.47	
	CON02	Contract Modification 001	15A7412011202 R40.CN.G310.41 1741000000	\$0.00	\$0.00	\$0.00	\$0.00	CON01- CON02	\$0.00	No	\$0.00	\$0.00	
	CON03	Additional county match	123564fd.erdf.4561	\$26,200.00	\$26,200.00	\$3,000.00	\$0.00	CON01- CON02	\$0.00	No	\$3,000.00	\$26,200.00	
Construction Totals				\$1,028,195.47	\$1,028,195.47	\$22,900.00	\$0.00		\$0.00		\$22,900.00	\$1,028,195.47	
Construction Engineering Totals					\$0.00						\$0.00	\$0.00	

Add New Account Items 1-3 of 3

Users Online

(1) Government

In the accounts tab, you will want to see which account numbers corresponds with the Account Codes. Looking at the CM, we are adding money to both CON01 and CON02.

- Home
 - Announcements
 - Projects (All)
 - Design
 - Acquisition
 - Construction
 - Archived
 - Ad Hoc Reporting
 - Pre Defined Reports
 - Ad Hoc UPA
 - Offline Controller
 - Tools
 - MasterPayItems
 - Role
 - Picklists
 - Conversion
 - Inflation
 - Email
 - Help
 - Eventlog
 - My Account
- Users Online**
- (1) Government

Projects: OR BLM 2014(2)(Sa... Constructions

[Return To Projects \(All\)](#) | [Return To List \(Construction\)](#) ?

Project Info | Design | Acquisition | **Construction** | Account | Team | Event Log



Core | Contract Status | Progress Payment | SubContractors | Labor/Equipment | Daily Reports | Daily Diary | Claims | **Contract Modifications**

Project Number:	OR BLM 2014(2)(Sam Multiple Accounts)	Project Name:	Grizzly Mountain Road Resurfacing (Copy)	Contract Number:	DTFH7014C00016	States:	OR
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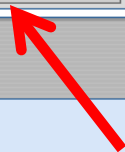
Search Filters:

Keyword FAR Authority
Contract Modification Type CM Initiated by

Items 1-1 of 1

Actions	Number	Modification Type	Description	CM Initiated by	Modification Amount	Days	# Issues	Obligation	CO Signature Date
 	001	Supplemental Agreement			\$55,270.00	0	2	CON01 \$33,769.86 CON02 \$0.00 CON03 \$21,500.15	-
Totals					\$55,270.00	0		\$55,270.01	

Items 1-1 of 1



Add a New Contract Modification like you typically would for any other CM.

Home
Announcements
Projects (All)
Design
Acquisition
Construction
Archived
Ad Hoc Reporting
Pre Defined Reports
Ad Hoc UPA
Offline Controller
Tools
MasterPayItems
Role
Picklists
Conversion
Inflation
Email
Help
Eventlog
My Account

Users Online
▶ (1) Government

Projects: [OR BLM 2014\(2\)\(Sa...](#) [Constructions](#) Return To Projects (All) | Return To List (Contract Modifications) ?

Project Info Design Acquisition **Construction** Account Team Event Log

Core Contract Status Progress Payment SubContractors Labor/Equipment Daily Reports Daily Diary Claims **Contract Modifications**

Project Number: OR BLM 2014(2)(Sam Multiple Accounts) **Project Name:** Grizzly Mountain Road Resurfacing(Copy) **Contract Number:** DTFH7014C00016 **States:** OR

Save & Close **Save** **Cancel** **Print Preview** * indicates a required field

Contract Modification

Contract Modification Number: ←

Contract Modification Type: Administrative Change ←

FAR Authority: clear
 Other Authority Authorized under FAR 43.103 ←

Contract Modification Description: **B I U** ←
Obligation CM

CM Initiated by:

Contract Time Increase/Decrease: 0 day(s)

Total Contract Modification Amount: \$0.00

Aggregate Amount: \$0.00

Schedule(s) Awarded This CM: None

Award/Exercise Additional Schedules?: None

Date RFP Sent to Contractor: **select** **clear**

Date Negotiations Completed: **select** **clear**

Enter the following:

- CM number
- Administrative Change
- Other Authority Authorized under FAR 43.103
- Obligation CM
- Continue with entering what info you have

Scroll down.

Contract Modification
Description:

Obligation CM

CM Initiated by:

[select]

Contract Time
Increase/Decrease:

0 day(s)

Total Contract
Modification Amount:

\$0.00

Aggregate Amount:

\$0.00

Schedule(s) Awarded This
CM:

None

Award/Exercise Additional
Schedules?:

None

Date RFP Sent to
Contractor:

Date Negotiations
Completed:

Date PR Signed:

Date SF30 Sent to
Contractor for Signature:

Date SF30 Signed By
Contractor:

Date SF30 Signed By CO:

09-03-2014

Period To Start:

3

Date CM Work Started:

09-03-2014

Net Authorization Change

CON01 Main account: \$ 200000.00 Obligate Portion

CON02 Contract Modification 001: \$ 300000.00 Obligate Portion

CON03 Additional county match: \$ 0.00 Obligate

Supporting Documents:

Change the drop down to "Obligate Portion" under the correct account. This allows you to manually input a dollar amount under each account.

In the CM, we obligated \$200,000 under CON01 and \$300,000 under CON02.

- Home
- Announcements
- Projects (All)
 - Design
 - Acquisition
 - Construction
 - Archived
- Ad Hoc Reporting
- Pre Defined Reports
- Ad Hoc UPA
- Offline Controller
- Tools
 - MasterPayItems
 - Role
 - Picklists
 - Conversion
 - Inflation
 - Email
 - Help
 - Eventlog
 - My Account

Projects: [OR BLM 2014\(2\)\(Sa...](#) Constructions: [Contract Modifications 0002](#)

[Return To Projects \(All\)](#) | [Return To List \(Contract Modifications\)](#) ?

Project Info Design Acquisition **Construction** Account Team Event Log

Core Contract Status Progress Payment SubContractors Labor/Equipment Daily Reports Daily Diary Claims **Contract Modifications**

Core **Issues** CM Items

Project Number: OR BLM 2014(2)(Sam Multiple Accounts) **Project Name:** Grizzly Mountain Road Resurfacing(Copy) **Contract Number:** DTFH7014C00016 **States:** OR

Contract Modification Number: 0002

Search Filters:

Keyword Area of Work Affected
Designation Beneficial Detrimental Contractual Effects of Change
Reason for Issue

Apply Search

No Records Found.

Add New Issue



Users Online
▶ (1) Government

Once the CM is saved, add an issue. You still want to add an issue because this is our database where you input some of the information from your database sheet.

- Home
- Announcements
- Projects (All)
 - Design
 - Acquisition
 - Construction
 - Archived
- Ad Hoc Reporting
- Pre Defined Reports
- Ad Hoc UPA
- Offline Controller
- Tools
 - MasterPayItems
 - Role
 - Picklists
 - Conversion
 - Inflation
 - Email
 - Help
 - Eventlog
- My Account

Users Online
▶ (1) Government

Projects: [OR BLM 2014\(2\)\Sa...](#) Constructions: [Contract Modifications 0002](#)

[Return To Projects \(All\)](#) | [Return To List \(Issues\)](#) ?

- Project Info
 - Design
 - Acquisition
 - Construction**
 - Account
 - Team
 - Event Log
- Core
 - Contract Status
 - Progress Payment
 - SubContractors
 - Labor/Equipment
 - Daily Reports
 - Daily Diary
 - Claims
 - Contract Modifications**
- Core
 - Issues**
 - CM Items

Project Number: OR BLM 2014(2)(Sam Multiple Accounts) **Project Name:** Grizzly Mountain Road Resurfacing(Copy) **Contract Number:** DTFH7014C00016 **States:** OR

Save & Close Save Cancel

* indicates a required field

Contract Modification Number: 0002

Issue Number: 1

Added Pay Items: [Add Pay Item From Master List](#)

Modify Pay Item in Project List: [Modify Pay Item In Project List](#)

Deleted Items: [select]

Issue Time Increase/Decrease (in days):

Designation: Beneficial Detrimental

Reason for Issue:

- Response to Aesthetic Deficiencies
- Response to Inadequate Legal Clearances
- Response to Authority of Third Party
- Technical or Value Improvement

0 of 12 selected [show selected] [show all]

Area of Work Affected:

- Testing
- Traffic Control - Permanent
- Traffic Control - Temporary
- Utility
- Walls / Retaining Structure

0 of 47 selected [show selected] [show all]

Contractual Effects of Change:

- Experimental Features (Added or Changed)
- Compensation for Indirect Costs
- Probable Dispute or Claim
- Reduced Payment for Noncomplying Work
- Administrative Change Only

Enter the information that you put on your Database form and Save and Close.

Project Number: OR BLM 2014(2)(Sam Multiple Accounts) **Project Name:** Grizzly Mountain Road Resurfacing(Copy) **Contract Number:** DTFH7014C00016 **States:** OR

Save & Close **Save** **Delete** **Cancel** **Cancel & Close** **Print Preview** * indicates a required field

Contract Modification

Contract Modification Number:

Increase/Decrease:

Total Contract Modification Amount: \$0.00

Aggregate Amount: \$0.00

Schedule(s) Awarded This CM: None

Award/Exercise Additional Schedules?: None

Date RFP Sent to Contractor: **select** **clear**

Date Negotiations Completed: **select** **clear**

Date PR Signed: **select** **clear**

Date SF30 Sent to Contractor for Signature: **select** **clear**

Date SF30 Signed By Contractor: **select** **clear**

Date SF30 Signed By CO: **select** **clear** ←

Period To Start: ←

Date CM Work Started: **select** **clear** ←

Net Authorization Change

CON01 Main account: \$ **Obligate Portion** ▼

CON02 Contract Modification 001: \$ **Obligate Portion** ▼

CON03 Additional county match: \$ **Obligate** ▼

Supporting Documents: **Add Document**

Contract Modification Info	
Created:	08-04-2014 15:16:00
By:	Samantha Gould
Modified:	08-04-2014 15:16:00
By:	Samantha Gould

Page Break

Once, you are completed with the issue, go back into the Core tab. Input the "Date SF30 Signed by CO:," "Period to Start:," and "Date CM Work Started:."

Putting in the "Date SF30 Signed by CO:," will "Execute" your CM and will not allow you to make any changes.



- Home
- Announcements
- Projects (All)
 - Design
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 - My Account

Users Online
▶ (1) Government

Projects: [OR BLM 2014\(2\)\(Sa...](#) [Constructions](#) ◀ [Return To Projects \(All\)](#) | [Return To List \(Construction\)](#) ?

Project Info | Design | Acquisition | **Construction** | Account | Team | Event Log

Core | Contract Status | Progress Payment | SubContractors | Labor/Equipment | Daily Reports | Daily Diary | Claims | **Contract Modifications**

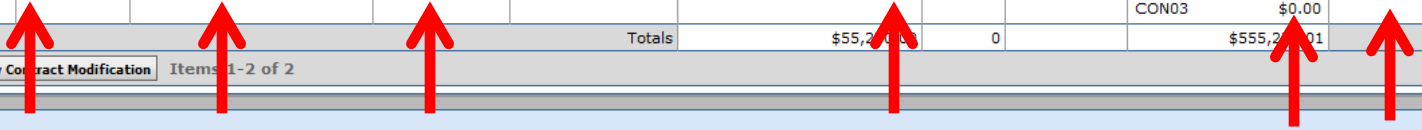
Project Number: OR BLM 2014(2)(Sam Multiple Accounts) **Project Name:** Grizzly Mountain Road Resurfacing(Copy) **Contract Number:** DTFH7014C00016 **States:** OR

Search Filters:

Keyword FAR Authority

Contract Modification Type CM Initiated by

Add New Contract Modification									
Items 1-2 of 2									
Actions	Number	Modification Type	Description	CM Initiated by	Modification Amount	Days	# Issues	Obligation	CO Signature Date
	0001	Supplemental Agreement			\$55,270.00	0	2	CON01 \$33,769.86 CON02 \$0.00 CON03 \$21,500.15	Aug 04, 2014
	0002	Administrative Change	Obligation CM		\$0.00	0	0	CON01 \$200,000.00 CON02 \$300,000.00 CON03 \$0.00	Sep 03, 2014
Totals					\$55,270.00	0	0	\$555,270.01	



For CM 0002, it is an Administrative Change that Obligates funds under CON01 and CON02. However, the Modification Amount is \$0.00 because we did not add any items.

- Home
- Announcements
- Projects (All)
 - Design
 - Acquisition
 - Construction
 - Archived
- Ad Hoc Reporting
- Pre Defined Reports
- Ad Hoc UPA
- Offline Controller
- Tools
 - MasterPayItems
 - Role
 - Picklists
 - Conversion
 - Inflation
 - Email
 - Help
 - Eventlog
 - My Account

Users Online
 (1) Government

Projects: OR BLM 2014(2)(Sa...

[Return To Projects \(All\)](#) | [Return To List \(Projects \(All\)\)](#) ?

Project Info | Design | Acquisition | Construction | **Account** | Team | Event Log

Showing account information from period 3 INS.

Search Filters:

Keyword Account Type

Items 1-3 of 3

Actions	Account Code	Account Description	Account Number	Original Authorized Amount	Current Authorized Amount	Previous Paid Expenditure	Current			To Date Expenditure	Probable Amount	Account Comments	
							Current Approved Amount	Chain	Current Payment				
	CON01	Main account	15A7412011202 R40.CN.15F0.41 1741000000	\$1,001,995.47	\$1,235,765.33	\$19,900.00	\$0.00	CON01- CON02	\$0.00	No	\$19,900.00	\$1,035,995.47	
	CON02	Contract Modification 001	15A7412011202 R40.CN.G310.41 1741000000	\$0.00	\$300,000.00	\$0.00	\$0.00	CON01- CON02	\$0.00	No	\$0.00	\$0.00	
	CON03	Additional county match	123564fd.erdf.4561	\$26,200.00	\$47,700.15	\$3,000.00	\$0.00	CON01- CON02	\$0.00	No	\$3,000.00	\$47,700.00	
Construction Totals				\$1,028,195.47	\$1,583,465.48	\$22,900.00	\$0.00		\$0.00		\$22,900.00	\$1,083,695.47	
Construction Engineering Totals						\$0.00					\$0.00	\$0.00	

Items 1-3 of 3

The obligation amounts are also reflected in the Accounts tab once the CM has been "Executed."