How to... Enter a CM (Multiple Account)

- You have executed your CM.
- You are adding some new items.
- Your CM is a total of \$13,077.50.
- You have 2 account number.

SF30 (Created in PRISM)

Continuation Sheet with Accounting Information

AMENDMENT OF SOLICITATION/MO	DIFICATION OF CONTRACT	1. COM	NTRACT ID CODE	PAGE OF PAGE	4	CONTINUATION SHEET							PAGE OF	
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITIO	N/PURCHASE REQ. NO.	5. PROJECT NO. (If app	plicable)	NAME OF OFFE	ROR OR CONTRA	_DIFN/0140	.000167					
0013 6. ISSUED BY	See Block 16C	WFL14CM1	09	CODE		ABC Cons	truction C	ompany						
Federal Highway Administ	ration	A	unting			ITEM NO.		SUP	PLIES/SERVICE	s	QUANTITY UNIT	UNIT	PRICE	AMOUNT
Western Federal Lands Hi	ghway Div.	ACCOL	unting			(A)			(B)		(C) (D)	(1	Ξ)	(F)
610 East Fifth Street														
Vancouver wa popor popr		Inforr	nation											
8. NAME AND ADDRESS OF CONTRACTOR (M	o., street, county, State and ZIP Code)	(x) 9A. AMEND	MENT OF SOLICITATION N			00010	Increase :	in Funding						10,000.00
PRIME.														
ABC Construction Company		98. DATED	(SEE ITEM 11)				Accounting 151741201	g Info: 1202 540 CN 1	5FF 41 1	74100000 25255				
Vancouver, WA 98661		104 1100		0050.10			Funded: \$	200,000.00	512.11 1	-				_
		× DTFH70	14C00016	RDER NO.								~=~	• •••	
		10B DATE	SEE ITEM 13)			00011	Increase	in Funding			Ine	2F3	0 will	3,077.50
CODE 073093288	ACILITY CODE	06/04	/2014				Accounting	g Info:						
	11. THIS ITEM ONLY APPL	ES TO AMENDMENTS O	F SOLICITATIONS				15A741201	1202 R40.CN.G	310.41 1	741000000 25255	alwa	IVS r	natch	
The above numbered solicitation is amended Offers must acknowledge receipt of this are	set forth in item 14. The hour and date specific to the hour and d	te specified for receipt of d in the solicitation or as :	Offers	is extended, is not extended	d.		Funded: \$	300,000.00				.,		
Items 8 and 15, and returning	copies of the amendment; (b) By a	knowledging receipt of th	is amendment on each copy	of the offer submitted ; or (c) By							the	$M^{}$	net	
THE PLACE DESIGNATED FOR THE RECEIPT	PT OF OFFERS PRIOR TO THE HOUP	AND DATE SPECIFIED I	MAY RESULT IN REJECTION	N OF YOUR OFFER If by							the		net	
virtue of this amendment you are to change reference to the solicitation a superindment	an offer already submitted, such chan nt, and is received prior to the opening	e may be made by telegr our and date specified.	am or letter, provided each te	legram or letter makes							tota			
12. ACCOUNTING AND APPROPRIATION DATA See Schedule	A (If required)	Net Increas	e:	\$13,077.50							ισια			
13. THIS ITEM ONLY APPLIE	S TO MODIFICATION OF CONTRACTS	ORDERS. IT MODIFIES	THE CONTRACT/ORDER NO	. AS DESCRIBET TEM 14.						L				
CHECK ONE A. THIS CHANGE ORDER IS IS	SUED PURSUANT TO: (Specify author	by) THE CHANGES SET	FORTH IN ITEM 14 ARE MA										<u></u>	
			ATTILE CHANCES (such as	hanges in paulog lies					١٨/١	-1 HD 10 -	FFR/	274		
appropriation date, etc.) SET	FORTH IN ITEM 14, PURSUANT TO T	HE AUTHORITY OF FAR	43.103(b).	nanges in paying noe,					• • •			105		
C. THIS SUPPLEMENTAL AGE	REEMENT IS ENTERED INTO PURS	JANT TO AUTHORITY	OF:					L. L.						
D OTHER (Specify type of mod	fication and authority)	2,0077				г <u> </u>				CONTRACT MODIFICATION NU	MREP		DACE (E DACES
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						CONTINU	JATION SHEET		CONTRACT MODIFICATION NO	MDER		PAGE	F PAGES
E. IMPORTANT: Contractor	s not, Is required to sign this docu	ment and return	copies to th	ne issuing office.						0013			3	4
14. DESCRIPTION OF AMENDMENT/MODIFIC/ OR_BLM_2014 (2)	ATION (Organized by UCF section hea	lings, including solicitation	n/contract subject matter whe	ere feasible.)		NAME OF O	FFEROR OR CO	NTRACTOR						
Grizzly Mountain Road Res	surfacing					ABC Co	nstruction In	c.						
orrout in the second second							EM NO.		DESCRIP	TION	QUANT		UNIT PRICE	AMOUNT
In consideration of the m the changes detailed here	odification agreed to	herein as co reby releases	mplete equitabl	e adjust ents for	1.	LINE	PAY							
liability under this cont	ract, including any	iability for	delay or disrup	ption,		A7030	15201-0000	Construction Surve	ey and Stakin	g (CM 0013)	1	LPSM	\$1,000.00	\$1,000.00
attributable to the facts	or circumstances give	ing rise to,	arising from, o	or relating to,		47024	15 101 0000	Contractor Testing	(CM 0013)					C4 000 0
this modification.						Arust	15401-0000		(,		1	LPSM	\$1,000.00	\$1,000.00
Continued on Page 2.						A7032	207301-1300	Earthwork Geotex	tile, Type IV-8	8 (Riprap Headwall) (CM 0013)	5	SQYD	\$5.50	\$27.50
Continued								Forthwork Control	He Tree D/ C	(Diama Assoc) (CM 0012)				
						A7033	20701-1300	Earthwork Geotex	tile, Type IV-t	(Riprap Apron) (CM 0013)	10	SQYD	\$5.00	\$50.00
15A. NAME AND TITLE OF SIGNER (Type or prin	nt)	16A. NAME A	changed, remains unchanged ND TITLE OF CONTRACTIN	IG OFFICER ype or print)		A7033	60202-0400	24-Inch Pipe Culve	ert		50	LNFT	\$100.00	\$5,000,00
150.0017010700/05555000		Charles	Dissen, Contra	actracting Office:	r								•100.00	\$0,000.00
156. CONTRACTOR/OFFEROR	15C. DATE SIGN	16B. UNITED	STATES OF AMERICA	16C. DATE	E SIGNED	A7034	15801-0000	Water for Dust Co	ntrol		200	Mgal	\$30.00	\$6,000.00
(Signature of person authorized to sign)			(Sjapature of Contraction Offic	-		L								
NSN 7540-01-152-8070 Previous edition unusable	•		NI - 1										TOTA	\$13,077,50
Freedos eucon unusable			I Net	total of										\$10,011.0C

First thing!... Check your accounts.

• Which account(s) is the CM being paid under?

Project	Projects: OR BLM 2014(1) Gr Return To Projects (All) Return To List (Projects (All)) Project Info Design Construction Account Team (Event Log													
						Showing acco	unt information from	period 5 INS.						
Searc Keyw Apply	Search Filters: Keyword Account Type Apply Search													
Add Ne	ew Accoun	nt Ite	ems 1-2 of 2											
									Cur	rent				
Action	s <u>Accou</u>	unt T	Account Description •	Account Number *	<u>Original</u> <u>Authorized</u> <u>Amount</u> •	Current Authorized Amount •	Previous Paid Expenditure v	<u>Approved</u> <u>Amount</u>	Chain	<u>Current</u> Payment ▼	Override Chain	<u>To Date</u> Expenditure •	Probable Amount •	Account Comments
1 D		1	Main account	15A7412011202 R40.CN.15F0.41 1741000000	\$680,295.80	\$1,006,094.80	\$158,441.60	\$0.00	CON01- CON02	\$0.00	No	\$158,441.60	\$1,075,517.48	
1 D		2	G310	15A7412011202 R40.CN.G310.41 1741000000 25255	\$0.00	\$100,000.00	\$4,000.00	\$0.00	CON01- CON02	\$0.00	No	\$4,000.00	\$0.00	
				Construction Tot.	\$680,295.80	\$1,106,094.80	\$162,441.60	\$0.00		\$0.00		\$162,441.60	\$1,075,517.48	
				Construction	Engine ring Totals	\$0.00						\$0.00	\$0.00	
Add Ne	ew Accoun	nt Ite	ems 1-2 of 2											
Thi	s ac	co	unt is r	not entered	d yet.									
000	10	Inc	rease in	Funding							10,	000.00		
	Accounting Info: 1517412011202 540.CN.15FE.41 1741000000 25255 Funded: \$200,000.00													
000	00011 Increase in Funding 3,077.50													
		Acc 15A Fun	ounting 1 741201120 ded: \$300	Info: 02 R40.CN.G310 0,000.00	.41 1741000	0000 25255	-				Thes	e accou	nts ma	tch.

Projects:	rojects: OR BLM 2014(1) Gr Return To Projects (All) Return To List (Projects (All)) (2) Project Info (Design (Construction Account (Team (Event Log)												
	Showing account information from period 5 INS.												
Search Filters: Keyword Account Type Apply Search													
Add New	Account It	ems 1-2 of 2											
	1	1					<u> </u>	Cur	rent	1			
Actions	Account Code▼	Account Description •	Account Number *	Authorized Amount •	Authorized Amount •	Previous Paid Expenditure •	Approved Amount v	Chain	Current Payment •	Override Chain	<u>To Date</u> Expenditure •	Probable Amount	Account Comments
3 Ì	CON01	Main account	15A7412011202 R40.CN.15F0.41 1741000000	\$680,295.80	\$1,006,094.80	\$158,441.60	\$0.00	CON01- CON02	\$0.00	No	\$158,441.60	\$1,075,517.48	
3 Ì	CON02	G310	15A7412011202 R40.CN.G310.41 1741000000 25255	\$0.00	\$100,000.00	\$4,000.00	\$0.00	CON01- CON02	\$0.00	No	\$4,000.00	\$0.00	
			Construction Totals	\$680,295.80	\$1,106,094.80	\$162,441.60	\$0.00		\$0.00		\$162,441.60	\$1,075,517.48	
			Construction E	ngineering Totals	\$0.00						\$0.00	\$0.00	
Add New	Add New Account Items 1-2 of 2												
			You will clic New Accou	ck on "Ao Int."	bb								

Projects: OR BLM 2014(1) Gr Accounts			Return To Projects (All) Return To List (Accou
Project Info V Design V Construction Account Team V Event Log			
Core Pay Item			
Shor	ving account information from period 5 INS.		
Save & Close Save Delete Cancel Cancel & Close		* indicates a required field	Account Info
Account Account Type*: CON	Select "CON" (for Const	ruction"	Created: 08-14-2014 10:13:00 By: <u>Samantha Gould</u> Modified: 08-14-2014 10:13:00
Account Code*: ex. CON01 CON03	Enter the Account Code	. Usually it's	By: Samantha Gould always CON##
Description*: 15FE	Enter the Description		
Account Number: 1517412011202 540.CN.15FE.41 1741000000 25255			
Chain Order: CON01 CON01-CON02 CON02			
Original Authorized \$0.00 Amount:			
Current Authorized \$0.00 Amount:			
Previous Paid \$0.00 Expenditure:			
Current Approved \$0.00 Amount:			
Current Payment: \$0.00			
Override Chain: Over No			
To-Date Expenditure: \$0.00			
Probable Expenditure: \$0.00			
Account Comments:			
Save & Close Save Delete Cancel Cancel & Close			

Projects: OR BLM 2014(1)	Gr Accounts	4 <u>R</u>	eturn To Projects (All) Return To List (Acco
Project Info V Design V	Construction Account Team Event Log		
Core Pay Item			
	Showing a	account information from period 5 INS.	
Save & Close Save Dele	te Cancel Cancel & Close	* indicates a required field	ccount Info
Account		c	reated: 08-14-2014 10:13:00 By: <u>Samantha Gould</u>
Account Type*:	CON 💌	M	odified: 08-14-2014 10:13:00 By: <u>Samantha Gould</u>
Account Code*:	ex. CON01 CON03		
Description*:	15FE		
		Enter the Account Number	
Account Number:	1517412011202 540.CN.15FE.41 1741000000 25255		
Chain Order:	CON01 CON01-CON02 CON02 CON03	Toggle to chose which order you	u want the
Original Authorized Amount:	\$0.00	accounts expended. Here CON()1 will be
Current Authorized Amount:	\$0.00	expended first then CON02 and	lastly
Previous Paid Expenditure:	\$0.00	CON03.	
Current Approved Amount:	\$0.00		
Current Payment:	\$0.00	You will not be able to enter in a	any
Override Chain:	© Yes ◉ No	🖌 🛛 dollar amounts. You will do tha	t 🗌
To-Date Expenditure:	\$0.00	through the "Contract Modifica	tion"
Probable Expenditure:	\$0.00	through the Contract Mounica	
Account Comments:	A	tab.	
	Ψ		
Save & Close	ta Cancel Cancel & Coce		
Dave a close pare Dele			

Press "Save & Close."

Projects:	rojects: OR BLM 2014(1) Gr Return To Projects (All) Return To List (Projects (All)) Project Info / Design / Construction / Account / Team / Event Log												
					Showing acco	ount information from	n period 5 INS.						
Search Keywor Apply Se	Search Filters: Keyword Account Type Apply Search												
Add New	Account It	ems 1-3 of 3									1		
Actions	<u>Account</u> <u>Code</u> ▼	Account Description •	Account Number •	Original Authorized Amount v	Current Authorized Amount	Previous Paid Expenditure v	Current Approved Amount	Curro	ent <u>Current</u> <u>Payment</u> v	Override Chain	<u>To Date</u> <u>Expenditure</u> •	Probable Amount •	Account Comment
1 D	CON01	Main account	15A7412011202 R40.CN.15F0.41 1741000000	\$680,295.80	\$1,006,094.80	\$158,441.60	\$0.00	CON01- CON02- CON03	\$0.00	No	\$158,441.60	\$1,075,517.48	
9 Þ	CON02	G310	15A7412011202 R40.CN.G310.41 1741000000 25255	\$0.09	\$100,000.00	\$4,000.00	\$0.00	CON01- CON02- CON03	\$0.00	No	\$4,000.00	\$0.00	
1 D	CON03	15FE	1517412011202 540.CN.15FE.41 1741000000 25255	\$0.0)	\$0.00	\$0.00	\$0.00	CON01- CON02- CON03	\$0.00	No	\$0.00	\$0.00	
			Construction Totals	\$680,295.8	\$1,106,094.80	\$162,441.60	\$0.00		\$0.00		\$162,441.60	\$1,075,517.48	
			Construction E	ngineering Totals	\$0.00						\$0.00	\$0.00	
Add New	Account It	ems 1-5 of 5											
Th	The new account is now added. There is nothing under the "Current Authorized Amount" because the CM has not been entered.												

Projects: Of	Vrojects: OR BLM 2014(1) Gr Constructions Image: All projects (All) Return To List (Construction)								
Project In	Project Info Design Construction Account Team Event Log								
(Core V	Contract Status	s Y Progress Payment Y SubCo	ntractors 🗸 Labor/Equipment 🏹 D	aily Reports 🗸 Daily Diary 🏹	Cla ms Contract Modificatio	ons \			
Proj	ect Number:	OR BLM 2014(1) Project Na	ame: Grizzly Mountain Road Resu	rfacing Contract Number	: DTFH70-14-C-12345 State	s: OR			
Search F	ilters:								
Contract	Keywo Modification Ty	rpe 🗨	CM Initiated by [select]						
Apply Sear	rch								
Add New Co	ontract Modificati	ion Items 1-11 of 11							
Actions	Number v	Modification Type v	Description	CM Initiated by	Modification Amount *	<u>Days</u> v	<u># Issues</u> •	Obligation	CO Signature Date v
엽 7	001	Change Order	Traffic Control cost more	Joint FHWA/Contractor	\$0.00	0	0	CON01 \$0.00	-
21	002	Administrative Change			\$150,000.00	0	1	CON01 \$150,000.00 CON02 \$0.00	Apr 17, 2014
3 D	003	Supplemental Agreement			-\$20,000.00	0	1	CON01 \$0.00 CON02 \$0.00	-
3 I	004	Supplemental Agreement		FHWA/Construction	\$24,200.00	0	1	CON01 \$24,200.00	Aug 28, 2012
3 I	005	Supplemental Agreement	VEQ for seeding		-\$42.03	0	1	CON01 -\$42.03	-
21	006	Administrative Change			\$0.00	0	0	CON01 \$150,000.00 CON02 \$0.00	Apr 17, 2014
3 I	007	Supplemental Agreement			\$10,182.68	0	1	CON01 \$0.00 CON02 \$0.00	Apr 12, 2014
21	008				\$0.00	0	0	CON01 \$0.00 CON02 \$0.00	-
21	009				-\$150.00	0	1	CON01 -\$150.00 CON02 \$0.00	-
1 P	011	Supplemental Agreement			\$1,599.00	0	1	CON01 \$1,599.00 CON02 \$0.00	Apr 23, 2014
1 P	12 012 012 0 0 CON01 \$0.00 CON02 \$100,000.00 Jul 01, 2014								
	Totals \$165,789.65 0 \$425,606.97								
Add New Co	ontract Modificati	ion Items 1-11 of 11							

Now that all accounts need are in the "Accounts" tab, go to the "Contract Modification" tab and click on "Add New Contract Modification"

Projects: OR BLM 2014(1) Gr Constructions		o Projects (All) Return To List (Contract Modifications)
Project Info V Design Construction Account V Team V Event Log			
Core Contract Status Progress Payment SubContractors Labor/Equipment Daily Reports Daily Diary Claims Contract Modifications			
Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 States: OF	Enter	in the CM	
Save & Close Save Cancel Print Preview	numb	or and	licates a required fi
Contract Modification	nunit		
Contract Modification 0013	press	save.	
Number:	•		J
Projects: OR BLM 2014(1) Gr Constructions: Contract Modifications		ojects (All) Return To List (Contra	act Modifications) 🕐
Project Info V Design V Construction V Account V Team V Event Log			
Core & Contract Status & Progress Payment & SubContractors & Labor/Equipment & Daily Reports & Daily Diary & Claims & Contract Modifications			SII
Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 States: OR			
Save & Close Save Delete Cancel & Close Print Preview * in	ndicates a required field	Contract Modification In	nfo 🖃
Contract Modification		Created: 08-14-2014 10:3 By: Samantha Gould	4:38
Contract Modification 0013		Modified: 08-14-2014 10:3	4:38
Number:		By: Samantha Gould	
Contract Modification Type:		Issues	
FAR Authority: [select]			Add New Issue
Description: B I U ≣ ≣ ≣ II II ♥			
	Once you	press	
	save this	is what	
	Suve, this		
CM Initiated by: [select]	your scree	en will 🔰	
Contract Time 0 day(s) Increase/Decrease:	look like.	You will	
Total Contract \$0.00 Modification Amount:	have mor	e tabs.	
Aggregate Amount: \$0.00			
Schedule(s) Awarded This None			

Projects: OR BLM 2014(1) Gr.	<u>Constructions: Contract Modifications</u> Construction Account Team Event Log		∢ <u>Return To Pr</u>	ojects (All) Return To List (Contract Modifications) 3			
Core Contract Status	\langle Progress Payment \langle SubContractors \langle Labor/Equ Items	ipment V Daily Reports V Daily Diary V Claims Contract Modifi	ications				
Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 States: OR							
Save & Close Save Delete	Cancel Cancel & Close Print Preview		* indicates a required field	Contract Modification Info			
Contract Modification Contract Modification Number:	0013			Created: 08-14-2014 10:34:38 By: <u>Samantha Gould</u> Modified: 08-14-2014 10:34:38 By: <u>Samantha Gould</u>			
Contract Modification		Chasse a Contract T		Issues 📮			
FAR Authority:	Change Order Supplemental Agreement	Choose a Contract T	ype.	Add New Issue			
Contract Modification	Administrative Change EEBACS Reconciliation						
CM Initiated by:	[select]	Change Order =	Unilateral CM				
Contract Time Increase/Decrease:	0 day(s)	Supplemental Agreement =	Bilateral CM				
Total Contract Modification Amount:	\$0.00	Administrative Change =	Pen & Ink chai	nges,			
Aggregate Amount:	\$0.00		changing acco	unt			
Schedule(s) Awarded This CM:	None		information, e	etc.			
Award/Exercise Additional Schedules?	none	EEBACS Reconciliation =	If you need to contact the Fin Engineer	reconcile, nal Review			



Projects: OR BLM 2014(1) Gr., Constructions: Contract Modifications 0013 Project Info Design Construction Account Team Event Log	4 Return To Projects (All) Return To List (Contract Modifications)
Core Contract Status Progress Payment SubContractors Labor/Equipment Daily Reports Daily Diary Claims Contract Modifications Core Issues Mittems Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 States: OR	
Contract Modification Number: 0013	
Search Filters: Keyword Area of Work Affected Designation Beneficial Detrimental Contractual Effects of Change Reason for Issue Apply Search	
No Records Found. Add New Issue	
At this point, you will leave the "Core" tab and go to the "Issues" tab and create a new issue.	

This is where you will enter your items.

Projects: OR BLM 2014(1) Project Info Design	Gr Constructions: Contract Modifications 0013 Construction Account Team Event Log						
Core Contract Status Progress Payment SubContractors Labor/Equipment Daily Reports Daily Diary Claims Contract Modifications							
Project Number:	OR BLM 2014(1) Project Name: Grizzly Mountain Road F	Resurfacing Contract Number: DTFH70-14-C-12345 States: OR					
Save & Close Save Cance	1	When ADDING new items, you will click on "Add Pay Item From Master List."					
Added Pay Items: Modify Pay Item in Project List: Deleted Items:	Add Pay Item From Master List Modify Pay Item In Project List [Select]	When DELETING, REDUCING or INCREASING an items, you will click on "Modify Pay Item From Project List."					
Issue Time Increase/Decrease (in days): Designation:	Beneficial Detrimental	DO NOT DELETE ANY ITEMS!!!!!					
Reason for Issue:	 search here Response to Error in Contract Response to Omission in Contract Response to Error in Information Furnished By C Response to Act of God Image: Contract of Contract 0 of 12 selected [show selected] [show all] 						

Projects: OR BLM 2014(1) G	r Constructions: Contract Modifications 0013	
Project Info V Design Y	Construction Account Team Event Log	
Core Contract Status	γ Progress Payment γ SubContractors γ Labor/Equipment γ Daily Reports γ Dail	y Diary Claims Contract Modifications
Core Issues C	M Items	
Project Number:	OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contrac	t Number: DTFH70-14-C-12345 States: OR
Save & Close Save Cance	4	
	Contract Mod	Once you have selected to "Add Pay
Issue Number:	1	Item From Master List" start typing in
Added Pay Items:	Pay Item:	the item number and the items will
	152	start to nonulate from the master nav
	15201-0000 N CONSTRUCTION SURVEY AND STAKING LPSM 15205-0000 N SLOPE, REFERENCE, AND CLEARING AND GRUBBING STAKE LPSM	start to populate nom the master pay
	15206-0000 N SLOPE, REFERENCE, AND CLEARING AND GRUBBING STAKE STA	Item list. Choose the item you need.
	15210-0000 N CENTERLINE, REESTABLISHMENT STA	
	15210-2000 N CENTERLINE, REFERENCING AND REESTABLISHMENT STA	
	15210-3000 N CENTERLINE, VERIFICATION AND STAKING STA	
	15210-4000 N CENTERLINE, ESTABLISHMENT STA	
	15214-0000 N SURVEY AND STAKING, MISCELLANEOUS LPSM 15214-1000 N SURVEY AND STAKING, BRIDGE LPSM	
	15214-2000 N SURVEY AND STAKING, RETAINING WALL LPSM	•
	Pay Item Type*:	
	Accounts:	
	CON01 Main account: 0	
	CON02 G310: 0	
	CON03 15FE: 0	
	Unit Price:	
	\$	
	Quantity:	
	0 Total Bring	
	\$0.00	
	Add Pay Item From Master List	
Modify Pay Item in Project List:	Modify Pay Item In Project List	
Deleted Items:	[-+]	

Projects: OR BLM 2014(1) Gr	Constructions: Contract Modifications 0013	
Project Info V Design	Construction Account V Team V Event Log	
Core Contract Status	γ Progress Payment γ SubContractors γ Labor/Equipment γ Daily Reports γ Daily Diary γ Claim γ C	ontract Modifications
Core Issues CM	Items	
Project Number: O	R BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH/0-14	-C-12345 States: OR
Save & Close Save Cancel		* indicates
	Contract Modification Numbe	r: 0013
		Calastad Deviltaria
Issue Number:		Selected Pay Item
Added Pay Items:	Pay Item:	
	15201-0000 N CONSTRUCTION SURVEY AND STAKING LPSM	This information will nonulate
	Pay Item #: 15201- Pay Item CONSTRUCTION SURVEY AND 0000 Description: STAKING	once you select your Pay Item
	Pay Item Type: N Pay Unit (U.S. LPSM	once you select your ruy item
	Pay Unit (Metric LPSM	
	Units):	Select your Schedule This is
		Sciect your Sciedule. This is
		the same thing as an Option.
	Line Item Number*:	
	7030	Entervour Line Item Number
	Supplemental Description:	Enter your Line item Number.
	CM 0013	Should be in the 7000s
		Should be in the 70003.
	*	
	Pay Item Type*:	Enter the Supplemental
	N: Normal pay item	Enter the Supplemental
	Accounts:	Description. Always enter the
	CON01 Main account: \$ 1000.00	
	CON02 G310: \$ 0	CIVI number
	CON03 15FE: \$ 0	
	Unit Price:	
	\$1,000.00	
	Quantity: 100% LPSM	
	Total Price:	
	\$1,000.00	
	Delete	
	Add Pay Item From Master List	
Modify Pay Item in Project List:	Modify Pay Item In Project List	
Deleted Items:	[select]	

Projects: OR BLM 2014(1) Gr	Constructions: Contract Modifications 0013	
Project Info V Design V Co	onstruction Account Team Event Log	
Core Contract Status	Progress Payment V SubContractors V Labor/Equipment V Daily Reports V Daily Diary V Claims V Contract Modification	ons
Core Issues CM 1	Items	
Project Number: OR	BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 State	s: OR
Save & Close Save Cancel		* indicates
	Contract Modification Number: 0013	
Issue Number:	1	
Added Pay Items:	Pay Item:	
	15201-0000 N CONSTRUCTION SURVEY AND STAKING LPSM	Enter the new items two
		Enter the pay item type.
	Pay Item #: 15201- Pay Item CONSTRUCTION SURVEY AND 0000 Description: STAKING	Usually always normal
	Pay Item Type: N Pay Unit (U.S. LPSM	
	Pay Unit (Metric LPSM	
	Units):	Enter the amount of units
	Schedule*:	added Make sure it is the
	Line Item Number*:	correct account . For this CM,
	7030	
	Supplemental Description:	we are adding items but we
		are not adding items to specific
	-	are not during items to specific
l ſ	Pay Item Type*:	accounts, just adding the funds
	N: Normal pay item	under chacific accounts
	Accounts:	under specific accounts.
	CON01 Main account: \$ 1000.00	Therefore you can put it under
	CON02 G310: \$ 0	the first account in your chain
	CON03 15FE: \$ 0	
	Unit Price:	(CONUT shown in the
	\$1,000.00	"Accounts" tab)
	Quantity: 100% LPSM	
	Total Price:	
L	\$1,000.00	Enter the unit price.
	Delete	
Modify Pay Item in	Modify Pay Item In Project List	This information will populate.
Project List:		

Deleted Items:

[select]

Projects: OR BLM 2014(1) Gr.	Constructions: Contract Modifications 0013				To Projects (All) Return T
Project Info V Design V C	onstruction Account Team Event Log				
Core Contract Status	Progress Payment V SubContractors V Labor/Equipment V Daily Reports	Daily Diary Claims	Contract Modificati	ions	
Core Issues CM	Items	L			
	X				
Project Number: OR	8 BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Control	tract Number: DTFH70-14	14-C-12345 State	es: OR	
Save & Close Save Cancel					* indicates
		Contract Modification Numb	ber: 0013		
Issue Number:	1				
Added Pay Items:	Pay Item:				
	15201-0000 N CONSTRUCTION SURVEY AND STAKING LPSM	2			
	Pay Item #: 15201- Pay Item CONSTRUCTION	SURVEY AND			
	Pay Item Type: N Pay Unit (U.S. LPSM				
	Units):			ke cure veu ere coving v	our work
	Units):			ike sure you are saving y	OUT WOLK.
	Schedule*:				
	7030				
	Supplemental Description:		No	te. When you select yo	uritom
	CM 0013			te. When you select yo	
			fro	m the project list or the	master
	Pay Item Type*:		list	and it populates the	
	N: Normal pay item		inf	armation you will need	to coroll
	Accounts:			ormation, you will need	
	CON01 Main account: \$ 1000.00		dov	wn hecause it takes vou	to the
	CON02 G310: \$ 0			with beeddate the takes you	
			top	o of the page.	
	CON03 15FE: \$ 0			1 0	
	Unit Price:				
	\$1,000.00				
	100% LPSM				
	Total Price:				
	\$1,000.00				
	Delete	Now you d	can add t	the rest of your new	
r	Add Pay Item From Master List	itoms or m		to modifying your items	
				to mounying your items) .
Modify Pay Item in Project List:	Modify Pay Item In Project List	L			

Deleted Items:

Items: [select]

	Unit Price: \$ 30.00 Quantity: 200 Total Price: \$6.000.00	Make sure you are saving your work.
	Delete Pay Item: 20701-1200 N EARTHWORK GEOTEXTUE TYPE IV-R SOVD	
	20701-1300 N EARTHWORK GEOTEXTILE, TYPE IV-B SQYD Pay Item #: 20701- 1300 Description: TYPE IV-B Pay Item Type: N Pay Unit (U.S. SQYD Units):	
	Schedule*: A Line Item Number*: 7032 Supplemental Description: (Riprap Headwall) CM 0013	
	Pay Item Type*: N: Normal pay item Accounts: CON01 Main account: 5 SQYD CON02 G310: 0 SQYD	
	CON03 15FE: 0 SQYD Unit Price: \$ 5.50 Quantity: 5 Total Price: \$27.50 Delete	You can also modify items. However, for
Modify Pay Item in Project List:	Add Pay Item From Master List Modify Pay Item In Project List	adding new items.
Deleted Items: Issue Time Increase/Decrease (in days):	[select] 0	

Designation:

Beneficial Detrimental

	CON03 15FE: 0 SQYD	
	Unit Price: \$ 5.50 Quantity: 5 SQYD Total Price: \$27.50 Delete	Once you are completed with adding and modifying items, continue with the bottom of the issue.
Modify Pay Item in	Add Pay Item From Master List Modify Pay Item In Project List	
Project List: Deleted Items: Issue Time Increase/Decrease (in	[select]	Enter how many days have been added/deleted from the contract
Designation:	🔊 Beneficial 🔊 Detrimental	Typically a CM is always Beneficial
	Response to Error in Contract Response to Omission in Contract Response to Error in Information Furnished By Response to Act of God O of 12 selected [show selected] [show all]	
Area of Work Affected:	search here Aggregate - Base / Subbase Aggregate - Minor Aggregate - Surface Course Asphalt - Pavement Asphalt - Surface Treatment o of 47 selected [show selected] [show all]	This is the same thing on the Database Form
Contractual Effects of Change:	search here Added Work (Negotiated) Added Work (Overtime) Overruns/ Underruns Deleted Work	This is the net amount of the CM. This should
Issue Contract Increase/Decrease:	Technical Improvement to Contract 0 of 14 selected [show selected] [show all] \$13,077.50	match the bottom of the WFLHD-10 form ifobligation funds are not used.

	Designation:	🖲 Beneficial 🔘 Detrimental	
	Reason for Issue:	+ Search here	
		Response to Error in Contract	
		Response to Omission in Contract	
		Response to Error in Information Furnished By C	
		Response to Act of God	
		1 of 12 selected [show selected] [show all]	
	Area of Work Affected:	Curb / Gutter	
		Drainage - Culvert	
		Drainage - Ditches / Channels	
		🗹 Drainage - Other	
		🗖 Drilling 🗸	
		1 of 47 selected [show selected] [show all]	
	Contractual Effects of	🔹 🖉 search here	
	Change:	Deleted Work	
		Technical Improvement to Contract	
		Value Engineering	
		V Other Value Improvement to Contract	
		Increase in Contract time I of 14 selected [show selected] [show all]	
	Issue Contract Increase/Decrease:	-\$7+,20	
	Issue Description:	B / U ≣ ≣ ≣ 🛅 🛱 🕶	
			nce vou are completed
	Supporting Documents:	Add Document	ck on "Save & Close."
ľ	Save & Close Save Delete	Cancel Cancel & Close	

Projects: OR BLM 2014(1) Gr., Constructions: Contract Modifications 0013				
Core Contract Status Progress Payment SubContractors Labor/Equ	pment V Daily Reports V Daily Diary V C	Claim Contract Modifications		
Core Sissues CM Items	· · · · ·			
Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain	load Resurfacing Contract Number: D	TFH70-14-C-12345 States: OR		
	Contract Modific	ation Number: 0013		
Search Filters:				
Keyword	Area of Work Affected	_		
Designation 🔘 Beneficial 🔘 Detrimental	Contractual Effects of Change	•		
Reason for Issue	•			
Apply Search				
Add New Issue Items 1-1 of 1				
Actions Issue Number T Reason for Issue	Amount Change	<u>Time Change (in days)</u> ▼	Account Number(s)	ssue Description
1 2 I	\$13,077.50	0	CON01 \$13,077.50	
Add New Issue Items 1-1 of 1				
		•		

Make sure the "Amount Change," "Time Change (in days)" and the "Account Number(s)" are correct.

Once you have verified, go back to the "Core" tab.

Projects: OR BLM 2014(1) G	r Constructions: Contract Modifications		Return To Projects (A)
Project Info V Design	Construction Account Team Event Log		
Core Contract Status	Y Progress Payment V SubContractors V Labor/Equipment V Da	ily Reports V Daily Diary V Claims Contract Modifications	
/ Core (Issues (CM	Items		
Project Number: (OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfa	cing Contract Number: DTFH70-14-C-12345 States: OR	
Edit Close Print Preview			Contra
Contract Modification	1		Create
Contract Modification Number:	0013		B Modifie B
Contract Modification Type:	Supplemental Agreement		Issues
FAR Authority:	FAR 52.243-4, Changes		
Contract Modification Description:	Adding an additional pipe culvert at station 153+02 due to extre	emem amounts of runoff water.	
CM Initiated by:	FHWA/Construction		
Contract Time Increase/Decrease:	0 day(s)		
Total Contract Modification Amount:	\$13,077.50		
Aggregate Amount:	\$13,077.50		
Schedule(s) Awarded This CM:	None	At this point you have entered the	
Award/Exercise Additiona Schedules?:	al None	CM but you have not "Executed" it.	
		Because the CM is not "Executed,"	
Net Authorization Ch	ange	the items that have been	
CON01 Main account:	\$13,077.50 Obligate		
CON02 G310: \$0.00	Obligate	added/modified are not reflected in	
CON03 15FE: \$0.00	Obligate	the "Grand Summary." Therefore	
		vou need to click on the "Fdit"	
Edit Close Print Preview			
		putton.	

Г

FAR Authority:	FAR 52.243-4, Changes	
Contract Modification Description:	B <i>I</i> <u>U</u> ≡ ≡ ≡ ≡	🛅 💷 🐡 -
	Adding an additional pipe culvert at station 153+02 due to extrem	nem amounts of runoff water.
CM Initiated by:	FHWA/Construction	You will now enter all of
Contract Time Increase/Decrease:	0 day(s)	these dates. Make sure all of
Total Contract	\$13,077.50	the dates are in the same
Aggregate Amount:	\$13,077.50	format as if you were to
Schedule(s) Awarded This CM:	None	select the date.
Award/Exercise Additiona Schedules?:	None	
Date RFP Sent to Contractor:	select	
Date Negotiations Completed:	select	
Date PR Signed:	select clear	
Date SF30 Sent to Contractor for Signature:	select clear	
Date SF30 Signed By Contractor:	select clear	
Date SF30 Signed By CO	select clear	
Date CM Work Started:	select	
Net Authorization Ch	ange	
CON01 Main account: 5	\$ 13,077.50 Obligate 💌	
CON02 G310: \$ 0.00	Obligate 💌	
CON03 15FE: \$ 0.00	Obligate 💌	
Supporting Documents:	Add Document	
Save & Close Save Delete	Cancel Cancel & Close Print Preview	

FAR Authority:	FAR 52.243-4, Changes			
Contract Modification Description:	B I <u>U</u> ≣ ≣ ≡	I 🔳 🚯 💷 💝 •	-	
	Adding an additional pipe culvert at station 153+02 due to	extremem amounts of runoff water.		
CM Initiated by: Contract Time Increase/Decrease: Total Contract Modification Amount: Aggregate Amount: Schedule(s) Awarded This CM: Award/Exercise Additional Schedules?: Date RFP Sent to Contractor: Date Negotiations Completed: Date PR Signed: Date SF30 Sent to Contractor for Signature: Date SF30 Signed By Contractor: Date SF30 Signed By CO: Period To Start:	Adding an additional pipe culvert at station 153+02 due to FHWA/Construction 0 day(s) \$13,077.50 \$13,077.50 None None 08-04-2014 select clear 08-08-2014 select clear 08-06-2014 select clear 08-08-2014 select clear 08-08-2014 select clear 08-08-2014 select clear 08-08-2014 select clear 08-08-2014 select clear 08-08-2014 select clear	 The magnetic stream amounts of runoff water. The magnetic stream of the magnetic stream	ost important items here are 5F30 Signed by CO:" and "Per "Date SF30 Signed by CO:" we ecute" the CM and lock it. The make your items from the ues" tab show up in the "Gra- mary." "Period to Start:," will only a to make changes to the CM period is in progress. want to make any changes to u must clear the date. Howe we already created pay notes	the riod to vill nis and allow while the ever, if a for
Date CM Work Started:	08-11-2014 select clear	any CM	1 items or you are in the nex	t pav
Net Authorization Cha CON01 Main account: \$	nge 13,077.50 Obligate 💌	period cannot	from when you created it, you change the CM.	ou
CON02 G310; \$ 0.00				
CON03 15FE: \$ 0.00	Obligate 🔍			<u> </u>
Supporting Documents:	Add Document	once these save, make	sure your account is correct	press first.
Save & Close Save Delete	Cancel Cancel & Close Print Preview	-	-	

FAR Authority:	FAR 52.243-4, Changes	
Contract Modification Description:	B / U ≣ ≡ ≡ ≡ 🕷	1 💷 🐡 -
	Adding an additional pipe culvert at station 153+02 due to extrem	em amounts of runoff water.
CM Initiated by:	FHWA/Construction	
Contract Time Increase/Decrease:	0 day(s)	
Total Contract	\$13,077.50	Now the fun part! The accounting part.
Aggregate Amount:	\$13,077.50	The Net Authorization Change area
Schedule(s) Awarded This CM:	None	should match your SF30.
Award/Exercise Additional Schedules?:	None	
Date RFP Sent to Contractor:	08-04-2014 select clear	
Date Negotiations Completed:	08-08-2014 select clear	
Date PR Signed:	08-06-2014 select clear	
Date SF30 Sent to Contractor for Signature:	08-08-2014 select clear	
Date SF30 Signed By Contractor:	08-08-2014 select clear	
Date SF30 Signed By CO	: 08-11-2014 select clear	
Period To Start:	5	
Date CM Work Started:	08-11-2014 select clear	Notice how the total CM amount self
Net Authorization Cha	inge	nonulatos to the first account. That is
CON01 Main account: \$	13,077.50 Obligate	populates to the first account. That is
CON02 G310: \$ 0.00	Obligate Obligate Deobligate	because we added the quantities to the
CON03 15FE: \$ 0.00	Do Not Deobligate Obligate Obligate Portion Deobligate Portion	first account. You will choose from the
		drop down to changes these amounts



CM Initiated by:	FHWA/Construction		
Contract Time Increase/Decrease:	0 day(s)		
Total Contract Modification Amount:	\$13,077.50		
Aggregate Amount:	\$13,077.50		
Schedule(s) Awarded This CM:	None		
Award/Exercise Additional Schedules?:	None		
Date RFP Sent to Contractor:	08-04-2014 select clear		
Date Negotiations Completed:	08-08-2014 select clear		
Date PR Signed:	08-06-2014 select clear		
Date SF30 Sent to Contractor for Signature:	08-08-2014 select clear		
Date SF30 Signed By Contractor:	08-08-2014 select clear		
Date SF30 Signed By CO:	08-11-2014 select clear		
Period To Start:	5 💌		
Date CM Work Started:	08-11-2014 select clear		
Net Authorization Cha	nge		
CON01 Main account: \$ 0.00 Do Not Obligate			
CON02 G310: \$ 3077.5	CON02 G310: \$ 3077.50 Obligate Portion		
CON03 15FE: \$ 10000.	00 Obligate Portion		
Supporting Documents:	Add Document		

Save Delete Cancel Cancel & Close Print Preview

Save & Close

You have now entered all of the information for the CM. Press "Save & Close."

Projects: OR BLM 2014(1) Gr., Constructions 4 Return To Projects (All) Return To !													
Project Info V Design Construction V Account V Team V Event Log													
Core Contract Status V Progress Payment SubContractors V Labor/Equipment V Daily Reports V Daily Diary V Claims V Contract Modifications													
Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 States: OR													
Search Filters: Keyword FAR Authority [select] Contract Modification Type CM Initiated by [select] Apply Search CM Initiated by [select]													
Add New Contract Modification Items 1-12 of 12													
Actions	Number T	Modification Type T	Description	CM Initiated by		Modification Amount T Days		<u># Issues</u> •	Obligation		CO Signature Date		
রী 📝	001	Change Order	Traffic Control cost more	Joint FHWA/C	ontractor	\$0.00	0	0	CON01	\$0.00	-		
11 B	0013	Supplemental Agreement	Adding an additional pipe	FHWA/Constru	uction	\$13,077.50	o	1	CON01 CON02 \$3,0 CON03 \$10,0	\$0.00 77.50	Aug 11, 2014		
31	002	Administrative Change				\$150,000.0	0	1	CON01 0,0 CON02 0,0	00.00 \$0.00	Apr 17, 2014		
11	003	Supplemental Agreement				-\$20,000.00	•	1	CON01 CON72	\$0.00 \$0.00	-		
입 4	004	Supplemental Agreement		FHWA/Constr	The C	Aug 28, 2012							
SI 🖍	005	Supplemental Agreement	VEQ for seeding		The C	-							
SI 🕈	006	Administrative Change			Modi	Apr 17, 2014							
1	007	Supplemental Agreement			the "I	Apr 12, 2014							
1	008				\$13,0	-							
3 Þ	009				amou		-						
SI 📝	011	Supplemental Agreement			\$1,599,00 0 1 CON02 \$0.00						Apr 23, 2014		
1	012					\$0.00	o	0	CON01 CON02 \$100,0	\$0.00 00.00	Jul 01, 2014		
Totals \$178,867.15 0 \$438,684.47													
Add New Contract Modification Items 1-12 of 12													

From here, you can add another CM or go to the "Grand Summary" and see your items.

Projects: OR BLM 2014(1) Gr Constructions: Progress Pay Periods 5 INS																	
Project Info Y Desig Y Construction Account Y Team Y Event Log																	
Core & Contract Statu & Progress Payment & SubContractors & Labor/Equipment & Daily Reports & Daily Diary & Claims & Contract Modifications																	
Grand Summary Pay Notes Y Pay Note Summaries Y Non CM Pay Items Y Period Y Account Y Progress Payment Tracking																	
Project Number: OR BLM 2014(1) Project Name: Grizzly Mountain Road Resurfacing Contract Number: DTFH70-14-C-12345 States: OR																	
Pay Peri Start Da	iod Number: 5 ite: A	ugust 18, 2014					Payment Type: Initial End Date: September 17, 201										
Search Filters: Filtered to											of the	e CM 001	L3 items a	re			
Contract Mods 0013					show Cl		BSSEd					now in the Grand Summary.					
Apply Search Clear 0013 items																	
Contract Amount: Revised Contract Amount: Current Approved Amount:						ount:	Progress Payment Period Totals Previous Paid Expenditure: To Date Expenditure:					Probable Amount: Percent Work Completed: \$1,088.594.98 14.922 %					
	overnment Perci	ivina Perost Proare	ee Deument Denort	Progress Paum	ant Report (Contractor V	ereion) Ito	ms 1-6 of 6		4.			\$1,000,0		THISEE /			
Close Government Receiving Report Progress Payment Report Progress Payment Report (Contractor Version)							d Ouantities		Current O	upotition		Dubable Quantities					
	Line # 🔻	Ouantity v Unit Price v Pay Un			Amount *	ount v OTY Amount		Current	rrent Previous To Date Amoun			Comp % +	Probable QTY	Probable Amount	O/U % ▼		
	Pay Item	<u>#</u> ▼:15201-0000	(CM #: 0013	Pay Item Type V:	V Descrip	ption: CONSTRU	CTION SURV	YEY AND STAKI	NG CM 0013							
🗐 🔘	A7030	0%	\$1,000.00	LPSM	\$0.00	100%	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	100%	\$1,000.00	0.0		
	Pay Item	# ▼: 15401-0000	C	CM #: 0013	Pay Item Type T : I	V Descrip	ption: CONTRAC	TOR TESTIN	OR TESTING CM 0013								
a	A7031	0%	\$1,000.00	LPSM	\$0.00	100%	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	100%	\$1,000.00	0.0		
	Pay Item	# * : 20701-1300	(CM #: 0013	Pay Item Type • :	V Descrip	ption: EARTHWC	RK GEOTEXTILE, TYPE IV-B (Riprap Headwal			adwall)						
a	A7032	0	\$5.50	SQYD	\$0.00	5	\$27.50	0	0	0	\$0.00	0.00	5	\$27.50	0.0		
	Pay Item	<u>#</u> ▼:20701-1300	C	CM #: 0013	Pay Item Type T : I	V Descrip	ption: EARTHWC	RK GEOTEXT	TILE, TYPE IV-	3 (Riprap Apr	on) CM						
a	A7033	0	\$5.00	SQYD	\$0.00	10	\$50.00	0	0	0	\$0.00	0.00	10	\$50.00	0.0		
	Pay Item	<u>#</u> ▼: 60202-0400	c	CM #: 0013	Pay Item Type * :	V Descrip	ption: 24-INCH 8	QUIVALENT	DIAMETER AR	CH OR ELLIPT	TICAL						
Ð 🔾	A7034	0.0	\$100.00	LNFT	\$0.00	50.0	\$5,000.00	0.0	0.0	0.0	\$0.00	0.00	50.0	\$5,000.00	0.0		
Pay Item # T: 15801-0000 CM #: 0013 Pay Item Type T: N Description: V							ption: WATERING	FOR DUST	CONTROL CM	0013							
= 🔾	A7035	0.00	\$30.00	MGAL	\$0.00	200.00	\$6,000.00	0.00	0.00	0.00	\$0.00	0.00	200.00	\$6,000.00	0.0		
Close Government Receiving Report Progress Payment Report Progress Payment Report (Contractor Version) Items 1-6 of 6																	
							Progress Pa	yment Perio	d Totals								
Contract Amount: \$680,295.80		Revised Contract Amount: \$879,354.98		C \$	Current Approved Amount: \$0.00		Previous Paid Expenditure: \$162,441.60		Tc \$1	To Date Expenditure: \$162,441.60			: Amount: 594.98	Percent Work Completed: 14.922 %			