

CONTRACT MODIFICATION - DATABASE REPORT

PROJECT NO.

CONTRACT NO.

CONTRACT
MODIFICATION NO.

DATE SIGNED BY CO

CONTRACT
TIME INCREASE OR DECREASE
=(CALENDAR DAYS)

GROSS INCREASES

GROSS DECREASES

NOTE: SHOW BOTH GROSS INCREASES AND DECREASES, NOT NET CHANGE.

☐ AGREEMENT BY CONTRACTOR
SELECT ONE

- 1 - SUPPLEMENTAL AGREEMENT (Bilateral Contractor signed)
- 2 - CHANGE ORDER (Unilateral Contractor didn't sign)
- 3 - ADMINISTRATIVE CHANGE
- 4 - MASTER WORKS RECONCILIATION
- 5 - DEFINITIZE CHANGE ORDER

☐ SELECT ONE INITIATED BY –

- 1 - FHWA/CONSTRUCTION
- 2 - FHWA/OTHER
- 3 - OWNING AGENCY
- 4 - OTHER AGENCY (FEDERAL, STATE OR LOCAL)
- 5 - CONTRACTOR
- 6 - OUTSIDE PARTY
- 7 - JOINT FHWA/CONTRACTOR
- 8 - OTHER

☐ DATE RFP SENT TO CONTRACTOR

☐ DATE NEGOTIATION COMPLETED
AND PRICES AGREED TO

☐ DATE CM SENT TO CONTRACTOR FOR
SIGNATURE

☐ DATE PR SIGNED

☐ C.M. WORK PERFORMED AT
THE TIME C.M. EXECUTED -
SELECT ONE

- 1 - NONE
- 2 - SOME
- 3 - ALL OR NEARLY ALL
- 4 - N/A

☐ REASON FOR CHANGE
SELECT ONE

- 01 - RESPONSE TO ERROR IN CONTRACT
- 02 - RESPONSE TO OMISSION IN CONTRACT
- 03 - RESPONSE TO ERROR IN INFORMATION FURNISHED BY GOVERNMENT
- 04 - RESPONSE TO ACT OF GOD
- 05 - RESPONSE TO "NO FAULT" CONTRACT INADEQUACY
- 06 - RESPONSE TO EMERGENCY
- 07 - RESPONSE TO NONCOMPLIANCE WITH CONTRACT REQUIREMENTS
- 08 - RESPONSE TO ENVIRONMENTAL DEFICIENCIES
- 09 - RESPONSE TO AESTHETIC DEFICIENCIES
- 10 - RESPONSE TO INADEQUATE LEGAL CLEARANCES
- 11 - RESPONSE TO AUTHORITY OF THIRD PARTY
- 12 - TECHNICAL OR VALUE IMPROVEMENT
- 13 - OTHER

REA: REQUEST FOR EQUITABLE ADJUSTMENT

FCC: FINAL CONTRACT CLOSEOUT

AD: ADMINISTRATIVE / PEN INK CHANGES

FY: FISCAL YEAR ESTIMATE DATE

OB: FUNDING OBLIGATIONS

OP: AWARD OPTION

PA: PARTNERING

SA: SETTLEMENT AGREEMENT

NOTE: TRY TO DETERMINE THE ROOT CAUSE FOR THE CHANGE

AREAS OF WORK AFFECTED

**NOTE: ENTER THE 2 DIGIT CATEGORY.
ENTER UP TO 5 CODES STARTING WITH THE MOST SIGNIFICANT.**

CATEGORIES

- | | | |
|----------------------------------|-----------------------------------|--|
| 01 AGGREGATE - BASE / SUBBASE | 19 EARTHWORK | 38 RIPRAP |
| 02 AGGREGATE - MINOR | 20 ELECTRICAL | 39 ROCK FALL / SCALING |
| 03 AGGREGATE - SURFACE COURSE | 21 EROSION CONTROL | 40 SEEDING / MULCHING / TURF ESTABLISHMENT |
| 04 ASPHALT - PAVEMENT | 22 FENCES / GATES / CATTLE GUARDS | 41 STRUCTURE |
| 05 ASPHALT - SURFACE TREATMENT | 23 FOUNDATION | 42 SUBEXCAVATION |
| 06 BLASTING | 24 FUNDING | 43 SUBGRADE / SELECT TOPPING |
| 07 BRIDGE | 25 GUARDRAIL | 44 SUBSTRUCTURE |
| 08 CLEARING / GRUBBING | 26 LANDSCAPING | 45 SUPERSTRUCTURE |
| 09 CONCRETE | 27 MASONRY | 46 SURVEYING |
| 10 CONCRETE - MINOR | 28 MATERIALS | 47 TESTING |
| 11 CONCRETE - PAVEMENT | 29 MILLING | 48 TRAFFIC CONTROL - PERMANENT |
| 12 CONCRETE - PRESTRESSED | 30 OBLITERATION / PULVERIZATION | 49 TRAFFIC CONTROL - TEMPORARY |
| 13 CURB/ GUTTER | 31 OTHER CONTRACT PROVISIONS | 50 TRUCKING / HAULING |
| 14 DRAINAGE - CULVERT | 32 OTHER WORK ITEM | 51 UTILITY |
| 15 DRAINAGE - DITCHES / CHANNELS | 33 PAINTING & COATINGS | 52 WALLS / RETAINING STRUCTURE |
| 16 DRAINAGE - OTHER | 34 PILE DRIVING | 53 WATER PROOFING |
| 17 DRILLING | 35 QUALITY CONTROL | |
| 18 DUST CONTROL | 36 REINFORCING STEEL | |
| | 37 REMOVAL / DEMOLITION | |

CONTRACTUAL EFFECTS OF CHANGE

- | | |
|--|---|
| 01 ADDED WORK NEGOTIATED) | 08 SUSPENSION/DELAY/TERMINATION |
| 02 ADDED WORK (OVERTIME) | 09 EXPERIMENTAL FEATURES (ADDED OR CHANGED) |
| 03 DELETED WORK | 10 COMPENSATION FOR INDIRECT COSTS |
| 04 TECHNICAL IMPROVEMENT TO CONTRACT | 11 PROBABLE DISPUTE OR CLAIM |
| 05 VALUE ENGINEERING | 12 REDUCED PAYMENT FOR NONCOMPLYING WORK |
| 06 OTHER VALUE IMPROVEMENT TO CONTRACT | |
| 07 INCREASE IN CONTRACT TIME | |

NOTE: ENTER UP TO 4 CODES STARTING WITH THE MOST SIGNIFICANT.